

NADIA GELLER DESIGNS

Los Angeles, CA

Nadia Geller Designs is an award-winning interior design firm. Nadia and Amanda are seeking a Retail Associate/Marketing Assistant to run the day-to-day operations of their retail market located in the Arts District of downtown LA.

BUSINESS

Website: www.nadiageller.com

Size: 14 employees **Industry:** Interior Design



ABOUT THE COMPANY:

 Established in 2003, Nadia Geller Designs specializes in crafting interiors for the real estate, residential, and commercial property community. In 2013, Nadia Geller opened Nadia Geller Designs Market. The showroom boasts a variety of home décor, jewelry, and bath and body items. In 2014, the Los Angeles Business Council awarded the company with the Los Angeles Architectural Award for Excellence.

JOB POSTION: Retail Associate/Marketing Assistant

Job Level: Entry-Level

Salary Range: \$24.9K to \$41.6K DOE

Tentative Start Date: ASAP

RESPONSIBILITIES:

- The Associate's main responsibility is to assist customers with making in-store purchases and maintaining the day-to-day operations of the market. Sales experience is strongly preferred. Someone who keeps up with trends in interior design is required.
- Other responsibilities include speaking with vendors, purchasing/buying items, conducting online marketing, and managing and maintaining social media sites.

INTERVIEWERS



THE OWNER: Nadia Geller

- Nadia is the Owner, Principal and Managing Director of Nadia Geller Designs in Los Angeles, CA.
- Labeled as a shape-shifter in the design industry, Geller's work can be seen in numerous movies, television shows, and celebrity homes.
- When it comes to interviewing, Nadia's personality is fun and upbeat, but she's
 quick to shut down an interview if she feels the person isn't being real or
 genuine.



THE OPERATIONS MANAGER: Amanda Scruggs

- Amanda is the Operations Manager for Nadia Geller Designs. She works side by side with Nadia and manages the day-to-day operations of both the design studio and the market.
- Amanda's interviewing approach is all business. Potential candidates have told her that she comes off as stern at times. However, Amanda feels this approach is needed to get to core and see if the person truly possesses the necessary skillset to fulfill a position.